

Setting Up FOUNDATION as a Remote App on a PC

- 1. From your desktop, click the start button and click "Control Panel."
- 2. Enter "Control Panel\All Control Panel Items\RemoteApp and Desktop Connections" into the address bar of the Control Panel window.
- 3. Click "Set up a new connection with RemoteApp and Desktop Connections".



- **4.** In the *Email address or connection URL* field, enter "https://rds.foundationsoft.com/RDWeb/Feed/ webfeed.aspx".
- 5. Click [Next].



Quick Reference Guide



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6. On the Ready to set up the connection field, click [Next].



- 7. On the Enter your credentials window, enter the username and password you use to log into the web portal. For the username, use the format "cloud\username".
- 8. Enable the *Remember my credentials* checkbox.
- 9. Click [OK].



Quick Reference Guide



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10. You will receive a message indicating you have successfully set up the connection. Click [Finish].

🕞 👪 Set up a new connection v	vith RemoteApp and Desktop Connections	
You have successfully	set up the following connection:	
Connection name:	Work Resources	
Connection URL:	https://rds.foundationsoft.com/RDWeb/Feed/webfeed	
Programs available:	1	
Desktops available:	0	
To start using this connectior Programs, and then click Ren Connections.	ı, click Start, click All 1oteApp and Desktop	
	10 Finish	

A window displaying your connections properties will open.

11. Click the "View Resources" link.

Control Panel Home	Connect to desktops and programs at your workplace				
Set up a new connection with RemoteApp and Desktop Connections	Work Resources		Properties		
	This connection contains:	1 programs and 0 desktops You can access these resources from the Start menu.			
	Connection status:	Connected	Disconnec		
	Most recent update:	Wednesday, June 29, 2016 at 10:24 AM ✓ Update successful	View detail		
	Date created:	Wednesday, June 29, 2016 at 10:24 AM	Remov		

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12. A new window with a FOUNDATION icon will open. Drag and drop the FOUNDATION icon onto your desktop.

and Desktop Connections Work Resour	ces 🔹 🗲 Search Work F	lesources P	
Help			Example in a
brary Share with Burn N Name Foundation (W	lew folder Date mo ork Resources)	dified Type 6 10:24 AM Shortcut	(Work Re

- **13.** Double click on the FOUNDATION icon.
- **14.** A window will open asking if you trust the publisher of the RemoteApp program. Enable the *Don't Ask me again for remote connections from this publisher* checkbox.
- **15.** Click [Connect].



16. The login window for FOUNDATION will open.

